Guía Bilingüe – Checklist Listo para Impuestos 2026
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ESPAÑOL – Checklist para estar listo para impuestos 2026

1 Conciliar cuentas bancarias y tarjetas cada mes
2 Clasificar correctamente ingresos y gastos
3 Revisar reportes: Pérdidas y Ganancias y Balance General
4 Guardar recibos y comprobantes importantes
5 Separar gastos personales y del negocio
6 Revisar depósitos de clientes (ingresos no devengados)
7 Verificar impuestos y pagos trimestrales

ENGLISH – Tax-Ready 2026 Checklist

1 Reconcile bank and credit card accounts monthly
2 Categorize income and expenses accurately
3 Review key reports: Profit & Loss and Balance Sheet
4 Save receipts and financial documents
5 Separate personal and business expenses
6 Track customer deposits properly
7 Review estimated tax payments

¿Necesitas ayuda?
Business Solutions by Marcie ofrece bookkeeping mensual, limpieza contable y preparación de impuestos.
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the ultimate

TAX PREP CHECKLIST

BASICS FOR ALL FILERS

- social security numbers (yourself & dependents)
- copy of last year's tax return
- bank account/routing number
- loan statements

INCOME

- W-2s
- 1099s for all forms of income

HOME & RENTAL PROPERTIES

- 1098s: interest on mortgage, equity or student loans
- paid real estate taxes
- insurance premiums
- energy efficient upgrade receipts
- purchase/sale records (home, rental property, etc.)
- rental income
- mileage (for rental related issues)
- receipts: for rental upgrades, repairs, upgrades, etc.

BUSINESS OWNERS

- tax ID
- insurance premiums and/or expenses
- business income and expenses
- list of assets and equipment
- milage logs

DEDUCTIONS

- medical/dental expenses
- health insurance payments
- IRA and HSA contributions
- vehicle purchase sales tax
- childcare expenses
- job search expenses
- moving expenses
- amount paid for last year's tax prep
- sales tax on newly purchased vehicles
- educational expenses (loan interest/supplies/tuition)

DONATIONS

- charitable contribution receipts
- volunteer expense deductions

OTHER MISC.

- record of estimated tax payments
- IRA/401K total contributions